

Virginia Wireless E-911 Services Board Project Management Monthly Activity Report

Vendor: L Robert Kimball & Associates, Inc.
 Region/Locality: Central Virginia
 Period: March 2004 (2/28 - 3/27)

Activity Report				
Task	Locality	Hours this period	Total Hours	Comments
Active Tasks				
INSTALLATION OVERSIGHT		0		
ACCEPTANCE TESTING		0		
SYSTEM IMPLEMENTATION: ASSISTANCE, MONITORING, & COORDINATION		0		
MAP, CAD, & GEOFILE ASSESSMENT & ASSISTANCE		10.5		
Schedule meeting, prepare agenda, conduct meeting with PSAP, County Finance, County Planning, and Vendor to review mapping system options. Conduct follow up reviews with PSAP and vendor. Email requested information to Finance Dept.	Powhatan			
PROJECT REPORTING & STATUS REVIEW		4.75		
Reporting and billing	Central VA Region			
Status Report preparation	Central VA Region			
Review WSB contract extension report requirements	Central VA Region			
PSAP STRATEGIC PLANNING		2		
Provide assistance to County and PSAP for budgetary quotes and funding sources and qualifications regarding mapping system	Powhatan			
CPE ASSESSMENT & ASSISTANCE		0		

Task	Locality	Hours this period	Total Hours	Comments
COST RECOVERY & TRUE-UP ASSISTANCE		0		
WSP/LEC CONTACT, COORDINATION, & ASSESSMENT		17		
Monitor T-Mobile Phase-2 deployment	Henrico			
Research T-Mobile coverage in County. Request call routing info for new site in County. Advise PSAP of T-Mobile presence in County. Send LOR to PSAP for signature per carrier request for new LOR. Clarify LOA vs LOR intent with carrier.	Powhatan			
Assist PSAP with Sprint PCS test evaluation	Henrico			
Confirm Phase-2 deployment status with PSAP	Hanover			
Assist PSAP with Sprint PCS routing using coordinates for Francistown Rd	Henrico			
Assist PSAP with Sprint PCS request for assistance on wireless trunk failure.	Richmond			
Confer with PSAP re T-Mobile micro-cell deployment.	Henrico			
Review T-Mobile deployment status with PSAP	Richmond			
Assist PSAP with T-Mobile PSAP Data Form and Phase-1 test coordination	Powhatan			
Review Sprint PCS routing sheet final corrections	Henrico			
CUTOVER PLANNING ASSISTANCE		0		
TRAINING ASSISTANCE		0		
TOTAL		34.25	0	

Task	Locality	Hours this period	Total Hours	Comments
Completed Tasks				
Phase-I deployment with all carriers providing service to PSAP. T-Mobile Phase-1 deployment pending in Powhatan.	Central Va Region			
PSAP CPE, CAD, & Mapping is Phase-II ready	Chesterfield Hanover Henrico Richmond, City			
Phase-II Letters of Request have been issued to all deployed carriers	Chesterfield Hanover Henrico Richmond, City			
Phase-II deployed	Chesterfield			Alltel Nextel Communications Ntelos Sprint PCS Triton PCS Verizon Wireless
Phase-II deployed	Henrico			Alltel Nextel Communications Ntelos Sprint PCS Verizon Wireless
Phase-II deployed	Richmond			Alltel Nextel Communications Ntelos Verizon Wireless
Issues of Importance				
Issue	Actions Proposed to Resolve Issue		Comments	
Powhatan's lack of funding to resolve problems with street addressing is delaying mapping system procurement. Seeking legal opinion from County Attorney for procurement requirements.	New Planning Director and Finance Director are researching funding options for the County.			
Some carriers have not fully coordinated Phase-II testing with PSAPs.	PSAP will not accept Phase-II deployment as final without test result confirmation.		Test documentation and retesting underway.	

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Carrier deployed without notification to County	PSAP advised of new deployment			Call routing pending carrier response.